Student Truancy Import (Maine)

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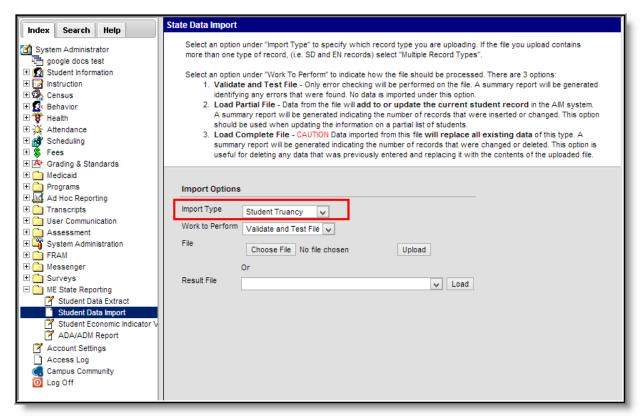
Student Truancy Import (Maine)

> ⓘ This import is part of the Student Data Import (Maine) state-reporting tool and is available on all versions of Infinite Campus software used in Maine, including the Maine Edition, Maine District Edition and Maine State Edition.

PATH: *ME State Reporting > Student Data Import > Import Type > Student Truancy*

Student Truancy Import contains truancy information which the state of Maine uses to track and report students who meet the definition of truant.

Maine Student Data Import - Student Truancy Import Option

The following information describes the data elements used in the import. Relevant logic details are also included.

> ✅ For directions on testing or running the import, please refer to the Student Data Import (Maine) article.

> ⚠️ A user must select a Year, School and Calendar value in the Campus toolbar in order to run the import.

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Student Truancy Import

When the "Student Truancy" option of the **Import Type** field has been selected, the import will accept and import the following data elements:

Element	Description	Type, Format and Length	Campus Database	Campus Application
State Student ID	The identification number of the student assigned and maintained by the state. The Student State ID must match the Student State ID of the student in the selected school.	Numeric, 9 digits	Person.studentstateID	Census > People > Demographics > Person Identifiers > State ID
SAU ID	The district number where the truancy record is tied to. The District Number must match the district number within Campus.	Numeric	District.number	System Administration > Resources > Resources > District Information > Number
School ID	The school number tied to the student's truancy record. The School ID number must match the school number on the student's enrollment record for the calendar end year.	Numeric	School.number	System Administration > Resources > Resources > School > Number
Calendar End Year	The end year of the reporting calendar (for example 2013, for the 2012-2013 school year).	Numeric	SchoolYear.endYear	System Administration > Calendar > Calendar > End Year
Status Date	The date of the truancy status. If the student has an existing truancy record with the same status on the same date, users will receive the following error "Student has an existing truancy record with the same date and code." If the student has an existing truancy record on the same date but a different status exists, a new truancy record with the new status is created.	Numeric	Truancy.date	Student Information > General > Truancy > Status Date

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Code	The reported truancy code. Only the following truancy codes are accepted: 1A, 1B, 1C, 2D, 3A, 3B, 3C, 3D, 4. See the Truancy Codes table for descriptions of each accepted truancy code.	Alphanumeric	Truancy.code	Student Information > General > Truancy > Code
Notes	Any comments/notes tied to the truancy record.	Alphanumeric, 300 characters	Truancy.comments	Student Information > General > Truancy > Notes

Truancy Codes

Code	Name
1A	Identified but not resolved
1B	Resolved by informal administrative action
1C	Offical Parent Notification (MRSA 20A 5051A 2C)
2D	Parents referred to the District Attorney
3A	Denied by District Attorney
3B	Pending District Attorney decision
3C	Prosecuted by formal Court action
3D	Pending Court action
4	Resolved

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